



## 2020-2021 Studio Policies

### Term:

Annual tuition is based on 38 lessons per year, including supplementary\* classes. During the school year, (Sept-May) students will have a regular weekly lesson time. Lesson times may change for supplementary classes, during holiday weeks, and during the summer. A studio calendar will be provided to all registered students.

### Registration & Tuition:

A non-refundable annual registration fee is due each year in August, or upon enrollment. Tuition and fees are prorated for students registering later in the year.

See tuition agreement for current rates and payment schedules. Be aware that what you pay is tuition, and is based on enrollment, not attendance. It is not an hourly fee for services given – because there is much more involved than simply the time spent during the lesson. Tuition also covers preparation time, teacher training and experience, event costs and preparations, student incentives, insurance, and more.

### Attendance:

♪ If you arrive early for your lesson, please remain in the waiting room until your scheduled start time. Students arriving late may have the remainder of their scheduled lesson but missed time will not be added on to the end of the lesson.

♪ If you cannot attend your scheduled lesson, **you MUST use the link in the reminder email or text to reschedule**, or the lesson time is forfeited. You have up to one hour prior to the start of the lesson to reschedule. **No shows are NOT eligible for a credit or makeup lesson – this includes online lessons.**

♪ Due to their specialized content, supplementary classes are not eligible for makeups—however, it is often possible to attend a different class if you have a conflict.

♪ **Please note:** *It is your responsibility to reschedule lessons.* Makeup lessons do not have to be taken in the same week the lesson is missed—they can be scheduled up to (4) months out. Doubling up on lessons in a week will not harm the student in any way. All lesson credits expire at the end of the year and do not carry over.

♪ Lessons cancelled by the teacher will **always** be rescheduled or credited.

♪ Tuition is not refunded or adjusted for missed lessons.

### \*Supplementary Classes:

Musicianship classes, Award Celebrations, Recital Rehearsals, and Theory Tutoring classes are examples of supplementary classes that are considered “lessons” and are included in your annual tuition.

### Summer Lessons:

Summer lessons are included in your annual tuition. If desired, you may exchange any remaining lessons for a summer camp. You may also schedule additional lessons or summer camps for an extra fee if desired. During the summer months, your lesson day and time may change.

### Performances:

There are multiple studio recitals each year, usually in November and May. Additional performance opportunities are available through teacher's membership in TMTA (Texas Music Teachers Association) and CCMTA (Corpus Christi Music Teachers Association). Students should plan to participate in at least one event each year.

### Practicing:

There are no set practice requirements. Guidelines are given, and practice suggestions are made, but you should decide what is reasonable for your family, considering such things as amount of homework, other extra-curricular and family commitments, and the student's musical goals. However, even if a student has had no time at all to practice in any given week, it is still important to attend the lesson. Quantity of practice time has no bearing on the amount of material that can be learned during the lesson. It is only the student's rate of progress that will be affected by lack of home practice.

### Contact Me:

If you have any questions or concerns, the best way to contact me is via email or text, or through Tonara's messaging system. Students should feel free to send messages during the week if they have questions regarding their repertoire, progress, or other matters.

### Misc:

♪ The student/parent/guardian agrees to pay for any fees/materials not covered by tuition.

♪ Any borrowed music from the music library that is lost, not returned, or is returned damaged will be charged to the student at its replacement cost.

♪ The student/parent/guardian will be responsible for any loss or damage he/she incurs to any instrument, furnishings, studio equipment, music, or other items.

♪ No chewing gum, food or drink is allowed in the classroom, unless provided by the studio.

♪ In the interests of the student's well-being while in the studio, please inform the instructor of any medical or other condition that may be affecting him/her.

### Media Release:

With permission, photos of students and/or video and audio recordings of student projects and performances may be posted online and used by the instructor for promotional and workshop materials. The studio follows online safety rules in this matter. See registration form for details.

**Discontinuing Lessons:** This is a decision that is best made with plenty of thought, and discussion between the teacher and student so that lessons can end on a positive note. Play Out Loud Music Studio respects the student's right to end lessons at any time, however, there will be **no refund for any remaining paid lessons**. Play Out Loud Music Studio retains the right to terminate lessons for any student based on difficulty in discipline during lessons or lack of payment.

**Play Out Loud Music Studio** is released from any liabilities, accidents or injuries that may incur from the enrolled student with the participation of piano lessons, musicianship classes, piano parties or other piano events.