



2019-2020 Studio Policies - KiddyKeys

Commitment:

Annual tuition is based on 36 lessons per year. During the school year, (Sept-May) students will have a regular weekly lesson time. Lesson times may change during holiday weeks and/or during the summer. A studio calendar will be provided to all registered students.

Registration & Tuition:

A non-refundable annual registration fee is due each year in August, or upon enrollment. Tuition and fees are prorated for students registering later in the year.

See tuition agreement for current rates and payment schedules. Please be aware that what you pay is tuition, and it is based on enrollment, not attendance. It is not an hourly fee for services rendered – because there is much more involved than simply the time spent during the class. Tuition also covers preparation time, teacher training and experience, classroom supplies, certification costs, and much more.

Attendance:

♪ A total of **40** teaching weeks are scheduled, but you are only billed for 36 classes. This allows each student to miss up to (4) classes per year at no charge. If no lessons are missed, then the additional four classes are free.

♪ If you have an unavoidable absence, you also have the option to attend another class if there is availability.

♪ If you cannot attend your scheduled class, please use the link in the reminder email to reschedule your class. You can reschedule online up to 15 minutes prior to the start of class. After that time, if you need to cancel, please text. Once the student is 15 minutes late without any notification to the teacher, it is considered a no-show. **NO SHOWS ARE NOT ELIGIBLE FOR A CREDIT OR A MAKEUP LESSON.**

♪ If your child is sick, please do not send him/her to class.

♪ **Please note:** *It is the parents' responsibility to schedule makeup classes.* If you cannot reschedule during the same week that you miss the class, you can double up on a future week. Even scheduling classes on back to back days is perfectly fine. Lesson credits expire at the end of the year, and do not carry over.

♪ Classes cancelled by the teacher will **always** be rescheduled or credited.

♪ Tuition is not refunded for missed classes.

Summer:

Classes are offered year-round, including the summer months. Additional classes or summer camps may be taken for an extra fee if desired. Flexible scheduling is offered during the summer to accommodate additional activities. During the summer months, your class day and time may change.

Performances:

KiddyKeys students may be invited to perform at studio events. Participation is encouraged, but not required.

Misc:

♪ If you arrive early for your class, please remain in the waiting room until your scheduled time.

♪ The parent/guardian is responsible for any loss or damage to any instrument, furnishings, studio equipment, music, or other items. Normal wear is expected.

♪ No chewing gum, food or drink allowed in the classroom, unless provided by the studio.

♪ In the interests of the student's well-being while at the studio, please inform me of any medical or other condition that may be affecting him/her.

♪ If your child cannot use the bathroom independently, then a parent/guardian must remain in the studio.

Practicing:

There are no practice requirements, however, providing your young child musical experiences in the home is strongly encouraged. Sing, dance, have music playing in the car, etc.

Contact:

Emails or texts are the best and preferred ways to reach me. I check my email several times a day. Calls during lessons will go to voicemail. I have limited time to talk before/after classes, since there are usually other lessons scheduled at those times.

Media Release:

With permission, photos of students and/or video and audio recordings of student projects and performances may be posted online and used by the instructor for promotional and workshop materials. Identifying information is excluded or limited to first names only. See registration form for more details.

Discontinuing Classes: Play Out Loud Music Studio respects your right to discontinue attending at any time, however, there will be no refund for any remaining paid classes. Play Out Loud Music Studio retains the right to terminate enrollment for any student based on difficulty in discipline or lack of payment.

Play Out Loud Music Studio is released from any liabilities, accidents or injuries that may incur from the enrolled student with the participation of piano lessons, musicianship classes, piano parties or piano events.